



ON-SITE FOOD PREPERATION FORM:

Description of Meal: _____

Food Purchased from: _____

Where will you be storing food (before/during event): _____

Prepared On-Site by: _____

Equipment required: _____

Location:

Outdoors: _____

Rain Location: _____

Have you informed Physical Resources? YES NO

Indoors: _____

Have you checked for availability? YES NO

Does preparation area comply with fire regulations? YES NO

Does preparation area comply with health regulations? YES NO

List all equipment to be used for preparation: _____

Contact Person overseeing preparation: _____